



ENDEAVOUR
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Emerson Park Academy

A SPECIALIST SPORTS COLLEGE

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Head Teacher: Mr K S Walsh

SMc/tcw
11 May 2017

Dear Parent/Carer,

Year 11 Timetable from 15th May 2017

All Year 11 students have been told the following information with regard to their attendance at lessons from Monday, 15th May 2017:

- Year 11 must attend all their timetabled lessons until the day of their last exam in each of their subjects. I.e. once they have taken their **final** exam in a specific subject they will no longer need to attend lessons in that subject.

I hope this is clear and makes sense. It is in all our interests that the students continue to attend lessons for as long as possible but pointless for them to attend once they have taken the exam. This means that most students will continue, as normal, until we reach half term; at this point a number of GCSE subjects will have finished and, increasingly, students will have fewer timetabled lessons.

- We will, of course, be setting aside certain rooms for them to revise in during periods when they no longer need to attend lessons. For those subjects with exams towards the end of the season (23rd June is the last Year 11 GCSE exam) we will be putting on additional revision sessions and workshops to which students will be invited/encouraged to attend. There will be occasions when your son/daughter will, if they do not wish to revise in school, be able to leave early.
- If your child is ill or an emergency has occurred and your child is unable to attend an exam, it is vital you phone the school first thing in the morning to inform us. A doctor's medical certificate will be required in the case of illness which is forwarded on to the Examining Board for special consideration.
- Whilst every effort is made for afternoon exams to finish at 3.30pm, and in time for the buses, it is not always possible to do this. Students are asked to check the duration of their examinations in the afternoon and make suitable travel arrangements.
- From the 15th May to 23rd June lunchtime will be 12:30-1:30pm to accommodate students taking exams. Period 4 will start at 1:30pm and period 5 2:30pm.



Results Day – Thursday, 24th August 2017

Exam results can be collected from the school between the hours of 10.00am and 10.30am. If your son/daughter is not able to collect their results in person, please provide the Examinations Officer with a stamped addressed envelope so we can post this home after the results have been issued on 25th August. Alternatively if you would like someone to collect them on your child's behalf please put a request in writing to the Examinations Officer and provide details of the person who will be collecting the results. They will be asked to show ID.

Results will not be released outside these times or provided via email, faxed or over the phone to third parties.

Thank you for your continuing support. Should you have any queries please contact the Academy.

Yours sincerely,

S McGuinness

Mr S McGuinness
Head Teacher