



# Emerson Park Academy

## A SPECIALIST SPORTS COLLEGE

ENDEAVOUR  
PERSEVERE  
ACHIEVE

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SM/mlb  
26<sup>th</sup> September 2016

[www.emersonparkacademy.org](http://www.emersonparkacademy.org)

Head Teacher: Mr S McGuinness

Dear Parent/Carer,

I am writing to inform you that our Year 11 Parents' Consultation Evening will take place on Thursday, 20<sup>th</sup> October 2016 from 4.30pm until 8pm.

During this evening you will be able to see your child's subject teachers and discuss his/her progress/class/coursework. It will be the last opportunity for you to attend a Parents' Consultation Evening to discuss how your child can reach his/her full potential in each subject. I would therefore recommend you attend.

We would expect your son/daughter to accompany you to this evening and **full school uniform** must be worn.

Attached to this letter is an appointment sheet for the consultation evening. Please ensure that the top section of this form is completed. Your son/daughter will then be expected to arrange appointments with his/her teachers.

Please note that these appointment times are five minutes each and it is important to keep to this schedule for the evening to run smoothly. However, should you wish to speak with the teacher further after this evening, please feel free to contact the Academy.

If you are unable to attend this event, we would be grateful if you could call our absence line on 01708 463065 so that we know that you have received this invitation but are unable to attend.

We look forward to seeing you on the 20<sup>th</sup> October 2016.

Yours sincerely

Scott McGuinness  
Head Teacher

